

Ormiston Rivers Academy Mobile Phone & Electronic Device Policy

- The school acknowledges that some students may need to carry mobile phones to and from school.
- If a student brings a mobile phone / electronic device to and from school they do so at their own risk.
- The school cannot accept responsibility for mobile phones / electronic devices that go missing, nor does it have the resources to conduct investigations into lost or stolen phones.
- It is critical that all students are given the best learning environment in which to learn without interruptions created by mobile phone use in lessons and study time.
- In order to maximise the learning opportunity for every student the following guidelines are to be followed:
 - Mobile phones/Electronic Devices must be out of sight at all times.
 - Mobile phones/Electronic Devices are to be switched off within the main building and during any school activity or event.
 - The sending and receiving of text messages should not occur during lesson time, study time or any school activity or event..
 - Updates on Social networking sites during the school day are not permitted
- If students are using mobile phones or electronic devices during lessons or in the building they can expect a consequence:

1 st occasion	Telephone / Electronic Device confiscated and kept in Student reception until the end of the school day.
2 nd occasion	Telephone / Electronic Device confiscated and kept in Student Reception, and can only be collected by a parent once 24 hours have elapsed.
3 rd occasion	Telephone / Electronic Device confiscated and kept in Student reception, and can only be collected by a parent once 24 hours have elapsed. Permission to have a mobile phone in school withdrawn for two weeks and only reinstated once written permission is applied for again and granted.
4 th Occasion	Telephone / Electronic Device confiscated and kept in Student Reception, and can only be collected by a parent once 24 hours have elapsed. Permission to have a mobile phone in school withdrawn for a minimum of 6 weeks and only reinstated once written permission is applied for again and granted and a Home/ School contract signed.

If a phone is confiscated and kept overnight it will be locked away securely in the school safe

If a student refuses to hand over the mobile phone and a senior member of staff has to be called then the student will automatically be placed in Friday night detention and the parent will have to meet with a Senior member of staff to collect the phone and discuss the schools expectations.

Mobile Phones & Electronic Devices with cameras

- Mobile phones with cameras and screens create a new set of privacy issues for school because:
 - Images of people can be taken without their knowledge
 - Images can be saved and then sent to other people
 - It is possible to send these images to the internet
- This creates the potential for gross invasion of privacy in areas around the school such as changing rooms and toilets.
- In cases where there are gross invasions of privacy or student images are used without permission there will be serious consequences and in some cases the student will be excluded from school.

Will parents/carers please refrain from calling or texting your child during the school day. If you need to get an urgent message to your son/daughter, you can ring Student Reception on 01621 787880, where a message will be taken and delivered to your son/daughter.

Students can use their phone at lunchtimes when outside of the school building.